

PTO General Meeting Minutes
November 15, 2013

Starting Time: 2:00 pm

Board Members Present: Jillanne Conelias, Liz Combe, Heather Harris

Other Members Present: Elizabeth Pearce, Courtenay Fensterle, Laura Crawford

Also Present: Kathleen Catlett, Deb Hossenlopp, Laurne Kniszewski

Minutes submitted by Laura Crawford in Shelly Steiner' absence

New Treasurer: Heather Harris introduced

Report October Events:

Financial Report- will be available on PTO website but not yet updated

Walk-a-thon- financials – walk-a-thon money confirmed to be designated for technology and classroom support including books for core curriculum etc.; Jillanne advised that a group of teachers/parents/technology staff were tasked with determining what technology was required and to ensure teachers get the resources they need

Book Fair-final number - \$1,926.63 – up a couple of hundred from last year; noted that Mr. Sajewski took charge of the book fair from the PTO which handled it last year; spring book fair likely to be tied in with Muffins for Mom as more traffic generated by tying it together with another event; may also team up with Arts-A-Blaze but this has not been confirmed yet

Spirit Nights - \$705

PTO meeting time-will remain first full Friday of month at 2pm.

Holiday Fair: report details of event (December 7); Liz Combe advised that we will need lots of volunteers for holiday fair as it is huge event; no admission costs; event is designed to get community together; staff will run grade stands and keep money for each grade; pto will be requesting donations for bake sale; gingerbread house stock is better quality this year but priced similarly to last year; 30 vendors confirmed sold for holiday fair; general membership encouraged to spread the word about holiday fair

Landscaping: Green Group Lawn Service and Burnett's Wholesale Nursery (thank you to Heather Junqueira) - Jillanne advised that landscaping was donated by these two companies and would be planting next week; these companies also becoming business partners with Willis; logistics of maintenance still need to be addressed

Yearbook Survey: link found on PTO website; members encouraged to spread the work to get kids to fill out survey

Student Directory: distributed last month

Gecko Gala: mark you calendar for Saturday, March 8, 2014 at Lake Club Clubhouse

Old Business Reminders:

Bricks-forms at front desk or PTO website. (Due December 4) – not sure when new bricks going in yet

Target card, Box Tops, Prang, Tyson labels, Campbell Soup labels (Due December 5) – discussions ongoing whether to continue Campbell Soup labels although Mr. London was able to use funds raised (over 8 years!) to purchase art supplies including drying racks and pens with soup label monies

PIE (Partners in Education): guidelines and form found on PTO website

Fill out volunteer form each year. Found on PTO website or at front desk.

Help for PE (2pm-2:30pm M-F)

<http://www.signupgenius.com/go/10C0D4FACAF2FABFD0-volunteers1>

Help Mr. Sajewski in media center:

<http://www.signupgenius.com/go/10C0D4BABAE2CAAFD0-willis3>

Popcorn for teachers (Wednesday morning's)

<http://www.signupgenius.com/go/30E0D4BAAA72BA64-wednesday>

Help in cafeteria (speak with Jeff the cafeteria manager) – Jeff gave brief presentation on how to get involved in assisting in cafeteria

Help with 3rd grade costumes (speak with Mrs. Isaacs)

Communication Options:

PTO Website—www.williselementarypto.com

Willis Parent Communication Group-- williselementarypto@yahoo.com

Facebook

Calendar of November/December Events:

Monday, November 18: SAC Meeting 6pm.

Tuesday, November 19: All Pro Dad Breakfast 7:30am

Thursday, November 21: Progress Reports

Monday, November 25 - Friday, November 29 = No School / Thanksgiving Break

Thursday, November 28: Thanksgiving

Monday, December 2: Chick-fil-A Spirit Night 5-8pm

Wednesday, December 4: Early Out 1:15

Wednesday, December 4: Dress Down Day \$2

Thursday, December 5: Box Top, Campbell soup label, coke tab Collections

Friday, December 6: PTO Meeting 2pm cafeteria

Saturday, December 7: Holiday Bazaar 11-4 Willis Elementary