

Willis Elementary PTO Meeting Minutes
Friday, August 24, 2018

Starting Time: 8:35am

Board Members Present: Deb Hossenlopp, Valerie Demino, Dawn Barbour, Liz Johnson

Other Members Present: Listed separately

Minutes Submitted by Liz Johnson

Agenda:

1. PTO Welcome
2. Introduction
3. School Administration Update
4. Financial Overview
5. Upcoming Events
6. Volunteer Opportunities
7. Q & A

PTO Welcome

1. Deb welcomed and thanked the attendees for taking time to get involved with PTO. She gave an overview of what the PTO does, how to get involved, and why it's important to be involved.

Introduction

1. Members of the Board were introduced.
2. Members of the Operating Committee were introduced.

2017-2018 PTO Board Members

Principal: Bill Stenger

President: Deb Hossenlopp

Vice President: Valerie Demino

Treasurer: Dawn Barbour

Secretary: Liz Johnson

PTO Operating Committee

Assistant Principal: Billie-Jo Fintel

Communications: Shannon McCoy

Volunteer Coordinators: Karen Jordan & Skye Galliano

Room Mom Coordinator: Tami Silver

Grade Ambassadors: Barb Hagan and Renee Hayes

School Administration Update

1. Mr. Stenger thanked the attendees for their continued support of Willis Elementary and thanked new families for their commitment.
2. Mr. Stenger discussed the importance of purchasing additional instructional items because Willis Elementary is NOT a Title 1 School; therefore we don't receive additional funds.
3. Thanks to the PTO's continued support, the teachers will be able to utilize Making Meaning and Becoming a Writer. Our current reading program at Willis Elementary doesn't provide enough to get students where they should be.
 - a. Both of these ELA programs will improve Willis' scores.
4. Mrs. Fintel has tested several of these additional instructional items and believes these were the best fit for our school. She was impressed with the socio emotional component and knows that several of our students will benefit greatly from that.

Financial Overview

1. Deb reported on past PTO accomplishments and what was achieved last year.
 - a. The PTO purchased a second set of classroom books for each classroom. (120 leveled books per class)
 - b. PTO money was put towards teacher training, science kits, Becoming a Writer, and Making Meaning. (ELA programs)
2. Dawn reported that there was about \$20,000 rollover money.
 - a. The PTO rollover money from last year went to Making Meaning workbooks, teacher gift cards for school supplies, and teacher training. Also, math manipulatives will be purchased for each grade level and can be utilized by a classroom when teaching a math lesson. These kits are being looked into and some of the 2018/2019 budget will go towards these kits.
 - b. This year the PTO focus will be continuing to support our students in ELA (English Language Arts) by purchasing Being a Reader which will be utilized by K-2. This will help these students with their reading skills. We will also be supporting our teachers by providing educational training opportunities. We would like to look into doing some family nights, which are described below.
3. Dawn provided an overview of the uniform sale.
 - a. The PTO is looking to possibly outsource the sale of uniforms next year.
 - b. A profit of \$765 was made this year from the back to school uniform sale.
4. Dawn reported an overview of how the budget works and reviewed our projected budget for the 2018-2019 school year.

Upcoming Events

1. Valerie discussed upcoming calendar and events that still need chairpersons.

August 31 – Kona Spirit Day/DDD
September 3 – School Closed
September 7 – D’Lites Spirit Day
September 12 – Early Release @1:45/DDD
September 14 – PTO Meeting @8:30am
September 21 – Box Top Collection
September 28 – Walk-A-Thon
October 12 – Early Release @1:00/DDD
October 15 – School Closed

October 19 – Early Release @1:00
October – PTO Meeting TBD
November 7 – Early Release @1:45/DDD
November 12 – School Closed
November 19-23 – School Closed
November 30 – PTO Meeting @8:30am
December 3-7 – Holiday Shop
December 14 – Box Top Collection
December 24 – January 7 – School Closed

*DDD – Dress Down Day

2018-2019 PTO CHAIRS

Fundraising Event Chairs

Walk-A-Thon – PTO Board
Spirit Nights – Renee Eichelberger
Book Fair – Media Center
Bricks – Shannon McCoy
Holiday Shop – Deb Sharps
Box Tops – Heather Caserta and Jen Conley
Spring Event – Karen Jordan and Valerie Demino

Business Partners

Community Event Chairs

Field Day – Tara Merino
Kindergarten Playdate – Denise West and Stephanie Allen
Popcorn Wednesday – Leah Kelly
Secret Santa – Mira Milburn
Yearbook – Denise West and Liz Baas
Muffins for Mom – Pia Speight and Renee
WAT Prizes – Augusta Perkins and Melissa Summerlee
Father Daughter Dance – Denise West
Mother Son Event – Asya Stolz and Jen Danahy

Donuts for Dad

Staff Appreciation

Family Nights

2. Dawn discussed the success of the Kindergarten playdate. It was a great turnout, with several new families to Willis. Publix donated ice cream.
3. As of right now, Deb and Dawn are handling Business Partners, but are currently looking for someone to take over this chair. Willis Elementary is always looking for new businesses to partner with in the community as well.

Volunteer Opportunities

1. Valerie discussed the need of a chair for Donuts for Dad and Staff Appreciation. Walk-A-Thon is our next big event on the calendar and volunteers will also be necessary.
2. Liz spoke about the idea of Willis having Family Nights. Possibly Math, STEM, and painting geckos. Volunteers would be needed and also looking for food to be sponsored at these events.
3. Our chairs had an opportunity to talk about their events. As the date for each event approaches, more information will be provided.

Meeting adjourned at 9:50am