

P.T.O. Meeting Minutes

February 7, 2014

Starting Time: 2:00 pm

Board Members Present: Jillanne Conelias, Heather Harris and Shelly Steiner

Others Present: Jennifer Hunn, Deborah Hossenloop, Brittany Alicea, Tricia Eckstrom, Carrie Montague

Minutes submitted by Shelly Steiner.

1. Report November – January Events:

- a. **Financial Report.** Available on P.T.O. website.
- b. **Spirit Nights.** Results of Spirit Nights were presented and evaluated. It was suggested that the P.T.O. limit the number of Spirit Nights.
- c. **Box Tops.** YTD Box Top receipts are \$1,864. There are two more collection dates this school year.
- d. **Holiday Fair.** Feedback received on the Holiday Fair was that the event was successful for vendors and the community. It was recommended to have more teachers at the dunk tank.

2. New Business.

- a. **Changing By-laws.** A vote will be taken at the next P.T.O. meeting to change the by-laws to contain a term of one year instead of two years for the officers.
- b. **Walk-a-Thon.**
 - i. \$20,000 was allocated to raise classroom projectors.
 - ii. T-shirts were distributed on 2/6/14.
- c. **New Friday Bling Shirts.** New shirts are for sale with rhinestones and bling.

3. Upcoming Events.

- a. **Gecko Gala.**
 - i. Event date is Saturday, March 8, 2014 at the Lake Club Clubhouse.
 - ii. Proceeds will go towards a pilot program for interactive whiteboards and hand held devices. The P.T.O. will work to move forward with this pilot program.

4. Old Business Reminders.

- a. **Bricks.** Brick forms are at the front desk or the P.T.O. website and are due February 20.
- b. **Incentive Programs.** Target card, Box Tops, Prang, Tyson labels, Campbell Soup labels are all due February 20.
- c. **Pie (Partners in Education).** PIE guidelines and form are found on P.T.O. website.

5. Volunteers Needed.

- a. **Volunteer Form.** Volunteers need to fill out a volunteer form found at the P.T.O. website or at the front desk every year.
- b. **Help for PE.** Help is still needed from 2 – 2:30 pm daily. Information is on the P.T.O. website.

- c. **Help for the Media Center.** Help is needed for in the media center. Information is on the P.T.O. website.
 - d. **Popcorn for Teachers.** Help is needed on Wednesday mornings. Information is on the P.T.O. website.
 - e. **Help in the Cafeteria.** Help is needed in the cafeteria. Speak with Jeff, the cafeteria manager.
6. **Communication Options.**
- a. P.T.O. website. www.williselementaryP.T.O..com.
 - b. Willis Parent Communication Group. williselementaryP.T.O.@yahoo.com.
 - c. Facebook.
7. **Calendar of Events.** A list of events was provided. Please refer to the P.T.O. website.
8. **Next P.T.O. Meeting.** The next P.T.O meeting will be at 2:00 pm on March 7, 2014 in the Willis cafetorium.

The meeting adjourned at 2:50 pm.