

## ROBERT E. WILLIS ELEMENTARY SAC MEETING

January 28, 2014

Present: Kristan Schwab, Bill Stenger, Jill Fallon, Lisa Marie Albano, Terri Rampinelli, Denise Herrera, Christine Bradford, Rosa Crespo, Tricia Eckstrom, Chris Robertson, Shelly Steiner, Carrie Montague, Shannon Masera, Paula Laurvick

Call to order—The meeting was called to order at 6:05 pm by Kristan Schwab.

Old Business—The November 18, 2013 SAC meeting minutes were distributed for review. Motion by Tricia Eckstrom, seconded by Jill Fallon to approve minutes as printed. Motion passed unanimously.

- Safety—Fence has been installed. Letter is currently being drafted to send home to parents. Children whose parents designate them as “walkers” will be using the crosswalk near the new fence for afternoon dismissal. Mr. Stenger, once again, stated for the safety of all children attending Willis Elementary, the fence has become a necessity. The Committee discussed the alternatives that have been attempted in the past for the safety of the children and with the traffic incidents that have been noted, parent walk-up will no longer be allowed.
- Staffing—Mr. Stenger announced that an aide accepted a posted position but vacated it after about a month for a different position. The night custodian will be leaving for a day custodial position in the district. Willis has applied to administration to repost the positions. Ms. Steiner and Ms. Laurvick inquired about staffing positions and Mr. Stenger responded to both requests.

New Business—Mr. Stenger responded to questions regarding the number of ESE students at Willis and questions regarding the gifted program. A discussion also ensued regarding the possibility of utilizing an emergency contact system.

Charter Schools—Mrs. Montague and Mrs. Steiner spoke to the committee about charter schools. Members from the district administration, who were planning to attend the meeting, had to reschedule. Motion by Terri Rampinelli, seconded by Jill Fallon, to appoint the SAC Chair to form a charter school sub-committee. Motion passed unanimously.

Mrs. Schwab reminded everyone that all SAC minutes, once approved, are posted on the Willis website. Willis also has a weekly communication that is emailed to parents on Sunday evenings.

A+ Recognition Funds—Schools with an “A” grade receive an amount designated by the State. Mr. Stenger reported that the team leaders met and prepared a draft plan that must be submitted to staff members and approved by the SAC. The draft plan is in keeping with the same formula

that has been used for the past eight years. The total funds allocated, less a \$5 coupon for each student to be used at the school book fair, and remaining funds to be equally divided among staff members. Motion by Jill Fallon, seconded by Terri Rampinelli, to approve the plan for distribution of the A+ Recognition Funds. Motion passed unanimously.

Summer School Budget—Mrs. Montague gave the Committee an update on the summer school budget figures.

Art Curriculum—Ms. Laurvick inquired about the art curriculum. Mrs. Bradford reported that the curriculum is online. Mr. Stenger reported he would look into any curriculum issues.

Next SAC Meeting—will be February 24, 2014 at 6:00 p.m.

Adjournment—Motion to adjourn by Tricia Eckstrom, seconded by Lisa Albano. Motion passed unanimously. Meeting adjourned at 7:26 pm.

Respectfully submitted,  
Terri Rampinelli, Secretary